QuantERA ERA-NET Cofund in Quantum Technologies

Electronic Submission System

Call 2019 Submission Guidelines

Table of contents

The submission process for the QuantERA Call 2019 relies on the French National Research Agency (ANR) platform. Click on the "Union Jack" flag to access the English version.

1. Proposal Creation Request / Account Creation

The project coordinator is in charge of submitting the proposal. To submit a proposal, you need to ==request a proposal creation==. For this, go to:

https://aap.agencerecherche.fr/_layouts/15/SIM/Pages/SIMNouveauProjet.aspx?idAAP=1353
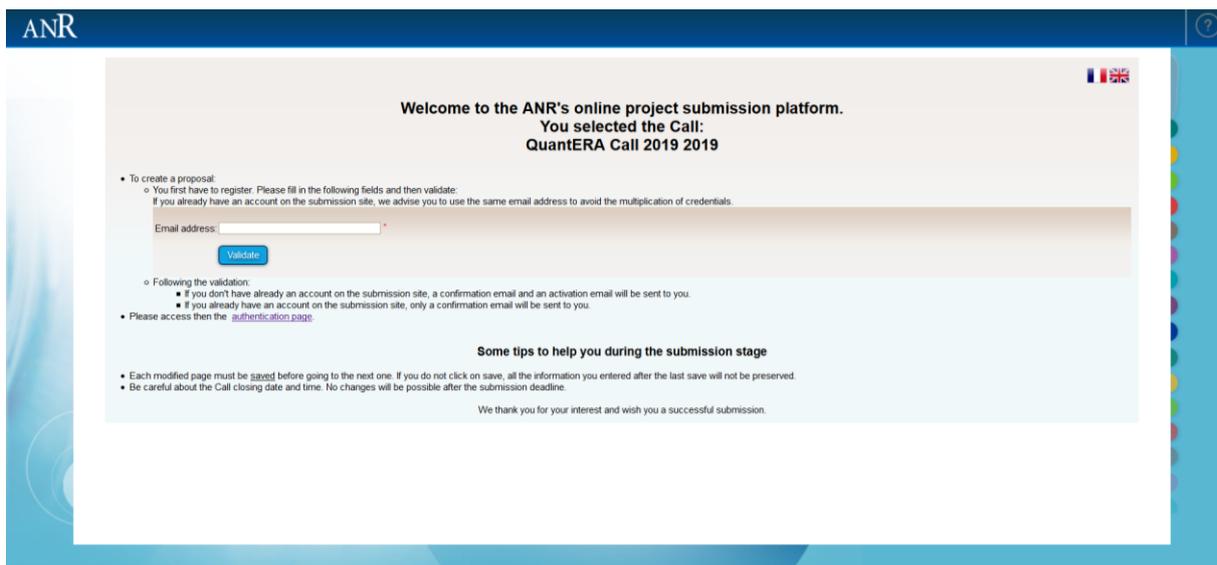
Note: ==If the e-mail address entered does not correspond to an existing account==, the system will create a new account and send an e-mail with a link to ==activate the new account== (see below). Check your spams if you have not received this e-mail in your inbox.
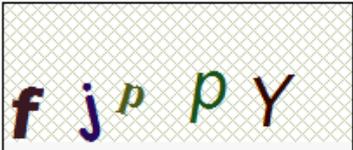
2. Proposal Creation / Proposal Access

Once you have requested the creation of your proposal (see section 1.), go to the authentication page of the platform https://aap.agencerecherche.fr to **create your proposal**. Enter your login (email address) and password to connect to your account.
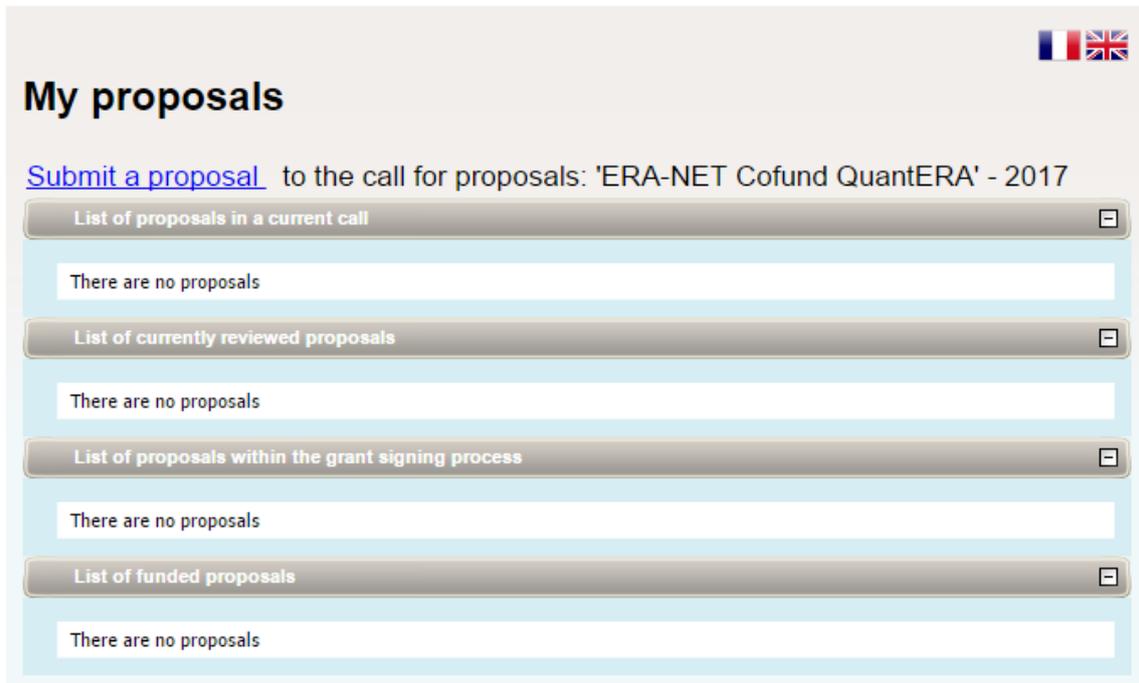

Select the 'Project coordinator' role.

If you have already created your proposal, please select the name of your proposal.

Otherwise:

i.   Click on the 'Submit a proposal' link

AAP: None - Edition: None - Proposal: None

My proposals

Submit a proposal to the call for proposals: 'ERA-NET Cofund QuantERA' - 2017

List of proposals in a current call	⊟
There are no proposals	

List of currently reviewed proposals	⊟
There are no proposals	

List of proposals within the grant signing process	⊟
There are no proposals	

List of funded proposals	⊟
There are no proposals	

ii.   Fill in the acronym and title of your proposal

AAP: QuantERA Call 2019 - Edition: 2019 - Proposal: None

Please fill in the informations below to create your project.
These will remain modifiable until the close of the call for projects.

Identification of the project

Project acronym	_____ *
Project French title	_____ *
Project English title	_____ *
R & D categorie	Sélectionnez une catégorie R&D ▾ *

3. Fields to Fill in

Once you have provided the acronym and the title of your proposal, you will have access to additional fields to fill. They are organised in tabs.

Note: <mark>**The system does not check the eligibility criteria**</mark>. For instance, the system allows selecting 30 months for the project duration, but only 24 or 36 months long projects are eligible.

i. *Partnership and tasks* Tab

Under this tab, the coordinator has to fill in the consortium composition and provide basic information about each partner. Partners can be added, edited and deleted.

Note: The partner added is notified and is granted access to modify her/his own information. The proposal's information can only be modified by the coordinator. The coordinator has also the possibility to lock the proposal so that the partners cannot modify it. The partners do not need to log in, the coordinator has the possibility to fill in their partners' information.

ii. *Partners/Organisations files* Tab

For each partner, you must indicate:

- *Administrative data* sub-tab: **Partner country**, **Partner category**, **Name of the partner**, **Initials of the partner**, **Research Funding Organisation**, and the **team members** (if already known, see below).
  To proceed: Select a partner, go to the *Administrative data* sub-tab.
  Note: **You can safely ignore the other fields**.

- *Financial data* sub-tab: **Requested funding (€)**, and **Full cost (€)**.
  To proceed: Select a partner, go to the *Financial data* sub-tab.
  Note: **You can safely ignore the *Detailed entry***.

iii. *Identity of the project* Tab

Please provide the following information: **Project Acronym**, **Project English title** (copy and paste the project title in this field), **Duration in months** (select either 24 or 36. 30 is not allowed in this call), **Key words**, **Follow-up project previously funded** (select *No*).

Note: **You can safely ignore the other fields**.

iv. *Scientific abstracts* Tab

Please **copy and paste the text of the "Summary of the project" AND "Relevance to the topic addressed in the call" section of the proposal Form** in the unique field named *Non-confidential abstract or summary in English*.

v. *Scientific document* Tab

Upload here the short proposal Form, full proposal form AND the Financial Form. The full proposal should be uploaded as scientific document, the short proposal and financial document as supplementary files.

The templates are available at the QuantERA website: https://www.quantera.eu/calls-for-proposals/call-2019. The short proposal Form and the full proposal form should be uploaded in PDF format, and the Financial Form in Excel format.

vi. *Submission of the project* Tab

This tab allows the coordinator to lock and unlock the project proposal. When the proposal is locked, the other partners cannot modify their information. The tab also provides information on the proposal validity.

==**The proposal will be considered for review if the short proposal Form, full proposal form and the Financial Form have been submitted and if the information requested in the other tabs is provided**== (in particular, you can safely ignore the alerts regarding the French partner(s)' missing data).