QuantERA ERA-NET Cofund in Quantum Technologies

Electronic Submission System
Call 2017 Pre-proposal Submission Guidelines

Call Information: Mathieu Girerd (mathieu.girerd@anr.fr – Tel.: +33 1 7354 8213)
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The submission process for the QuantERA Call 2017 relies on the French National Research Agency (ANR) platform. Click on the Union Jack flag to see the English version.

1. Pre-proposal Creation Request / Account Creation

The project coordinator is in charge of submitting the pre-proposal. To submit a pre-proposal, you need to request a pre-proposal creation. For this, go to:

https://aap.agencerecherche.fr/_layouts/15/SIM/Pages/SIMNouveauProjet.aspx?idAAP=1140

Note: If the E-mail address you entered does not correspond to a pre-existing account, then the system creates your account and send you an E-mail with a link to activate your account (see below). Check your spam box if you have not received this E-mail.
2. Pre-proposal Creation / Pre-proposal Access

Once you have requested the creation of your proposal (see section 2.), go to the authentication page of the platform https://aap.agencerecherche.fr to create your pre-proposal. Connect to your account.

Select the ‘Project coordinator’ role.

If you have already created your pre-proposal click on the name of your pre-proposal.
Otherwise:

i. Click on the ‘Submit a proposal’ link

AAP: None - Edition: None - Proposal: None

My proposals

Submit a proposal to the call for proposals: ‘ERA-NET Cofund QuantERA’ - 2017

List of proposals in a current call
There are no proposals

List of currently reviewed proposals
There are no proposals

List of proposals within the grant signing process
There are no proposals

List of funded proposals
There are no proposals

ii. And fill in the acronym and title of your pre-proposal
3. Pre-proposal Fields to Fill-in

Once you have provided the acronym and the title you will have access to additional fields to fill-in. They are organised in tabs.

Note: **The system does not check the eligibility criteria**. For instance, the system allows to select 30 months for the project duration, but only either 24 or 36 months are eligible.

### i. Partnership and tasks Tab

Under this tab, the coordinator must fill in the consortium composition and provide basic information about each partner. Partners can be added, edited and deleted.

Note: The partner added is notified and is granted access to modify her/his own information. The pre-proposal level information can be modified by the coordinator only. The coordinator has also the possibility to lock the pre-proposal so that the partners cannot modify it. The partners do not need to log in, the coordinator has the possibility to fill-in their partner level information.
ii. **Partners/Organisations files Tab**

For each partner, you must indicate:

- **Administrative data** sub-tab: Partner country, Partner category, Name of the partner, Initials of the partner, Research Funding Organisation, and the team members (if already known, see below).
  
  To proceed: Select a partner, go to the Administrative data sub-tab.
  
  Note: You can safely ignore the other fields.

- **Financial data** sub-tab: Requested funding (€), and Full cost (€).
  
  To proceed: Select a partner, go to the Financial data sub-tab.
  
  Note: You can safely ignore the Detailed entry.
iii. **Identity of the project Tab**

You must enter the following information: *Project Acronym*, *Project English title* (copy and paste the project title in this field), *Duration in months* (select either 24 or 36, 30 is not allowed in this call), *Key words*, *Follow-up project previously funded* (select No).

Note: You can safely ignore the other fields.

![Image of Identity of the project Tab](image)

iv. **Scientific abstracts Tab**

Here you must copy and paste in the unique field named *Non-confidential abstract or summary in English* the text of the "Summary of the project" AND "Relevance to the topic addressed in the call" section of the Pre-proposal Form.

![Image of Scientific abstracts Tab](image)
v. **Scientific document Tab**

**Upload here the Pre-proposal Form AND Financial Form.**

vi. **Submission of the project Tab**

This tab allows the coordinator to lock and unlock the project proposal. When the proposal is locked, the other partners cannot modify their information. The tab also provides information on the proposal validity.

*The pre-proposal will be considered for review if both the Pre-proposal Form and the Financial Form have been available and if the information requested in the other tabs is provided* (in particular, you can safely ignore the alerts regarding the French partner(s)' missing data).