![QUANTERA — ERA-NET Cofund in Quantum Technologies]

Call 2023
Guidelines for Project Coordinators
of Transnational Research Projects

Congratulations! You have been selected as one of the QuantERA laureates. We are looking forward to meeting you during the QuantERA Conference and **Projects' Launch Event**, which will take place in the **Netherlands, on 24ᵗʰ-25ᵗʰ September 2024**. Please save the date! The agenda and details will be provided later.

To ensure a smooth start of the project and its implementation, please read the following information carefully.

1. Project start

We recommend to start the QuantERA funded projects <u>as soon as possible, but no later than 31ˢᵗ July 2024</u>. In case of a justified delay, the affected project partner can formally start their work with some delay to not keep the entire consortium on hold.

TO DO:

☞ Please confirm project start and end date by sending an e-mail to **quantera@ncn.gov.pl** by **February 16ᵗʰ, 2024**

2. Consortium Agreement

It is requested that each project operates under a Consortium Agreement (CA) addressing the following topics at least:

- internal organisation and management of the consortium
- Intellectual Property Rights (IPR) arrangements
- data management
- General Data Protection Regulation (GDPR)
- settlement of internal disputes

This document has to be signed by all partners and sent to QuantERA Coordination Office **<u>no later than three months after the start of a project</u>**. A signed CA is a condition for implementing the project in the QuantERA programme. We encourage you to take into account the DESCA (Development of a Simplified Consortium Agreement for H2020 or Horizon Europe projects) model when creating the CA. The guidelines can be found at www.desca-agreement.eu.

Please note that some Funding Agencies require that the CA is signed before the contract can be finalised. If you have further queries, please, contact your national Funding Agency.

TO DO:

☞ Please send the Consortium Agreement signed by all partners **no later than three months after the start of the project** to **quantera@ncn.gov.pl**

3. Information about projects

Information on the QuantERA funded projects will be made publicly available by presenting the abstracts of the project on the public QuantERA media channels:

- QuantERA website (please see the examples here)
- Projects catalogue financed within QuantERA Call 2023 (please see the examples from previous calls here).

TO DO:

☞ Please provide us with materials we can include in the QuantERA website and the catalogue by sending an e-mail to **quantera@ncn.gov.pl** by **February 16th, 2024:**

- a popular science project abstract addressed to a wide audience (up to 2500 characters including spaces), with the indication of the main objective of your project
- good quality graphics, photos, illustrations related to your project (if available)
- good quality logos of the institutions within which you conduct the research
- good quality photos of research team
- good quality project logo (if available)
- project website address (if you have any)
- project profiles on social media (Facebook, Linkedin, Twitter, etc. if you use any to promote your project)

In case the website or logo are available after the deadline indicated above, please send them immediately in order to update the data on the QuantERA website.

Please, note that all information related to the QuantERA funded projects will be published on our channels (indicated below). Please feel invited to follow us and share any posts with our main tag: #QuantERA.

You can use also other # related to our Programme: #HORIZON2020 #H2020 #quantum #qt #science.

Please remember about tagging us on your profiles, while publishing posts related to your projects or QuantERA Programme. We would be more than happy to share it on our channels:

Website: https://quantera.eu/
Facebook: https://www.facebook.com/QuanteraCoFund
Twitter: https://twitter.com/QuantERA_EU
LinkedIn: https://www.linkedin.com/showcase/quantera-eu/

4. Project Monitoring

For monitoring purposes, the QuantERA Consortium will run two monitoring surveys and will require two progress reports from each consortium: one at mid-term and one at the end of the project duration. Information in this regard will be provided on an ongoing basis. Written reports (mid-term and final) will be complemented by oral presentations during the Mid-term and Final Review Seminar.

Project Coordinators are obliged to participate in the follow-up events organised by QuantERA to reflect the ideas and status of the projects, along with exchanging information with other PCs in the QuantERA Programme.

TO DO:

☞ Please provide us with information on the estimated start and end dates of the project by **February 16th, 2024**

☞ Secure funds in the project budget for QuantERA events (Launch event, Mid-term and Final Review seminars) in which you are obliged to participate.

Please be informed that additional reporting obligations need to be fulfilled on the national/regional levels with regard to your respective Funding Agencies and according to your national/regional regulations.

5. Acknowledgements

According to the rules of the European Commission, please be informed of the necessity of acknowledgement in each publication (job advertisement, articles, presentations, posters, websites, patent applications, etc.) resulting from the project that the research was carried out within the QuantERA Programme.

Any dissemination of results should display the EU emblem and include the text about EU funding.

You can acknowledge the support of QuantERA in your publications as follows:

"This project was funded within the QuantERA II Programme that has received funding from the EU's H2020 research and innovation programme under the GA No 101017733"

Or

"This project funded within the QuantERA II Programme that has received funding from the EU's H2020 research and innovation programme under the GA No 101017733, and with funding organisations XXX, XXX, XXX and XXX."

The number of cited funding organisations will depend on the number of project partners that contributed to the publication.

EU emblem should be included in the acknowledgements whenever permitted. However, if publishing the logo is against the general approach used by the scientific journal in question and as a result, the EU logo cannot be included in the publication, please note that QuantERA may require a statement explaining that including the logo was not possible.

Please be aware that the above rules are obligatory and information about financing the project within the QuantERA Programme has to be included in every publication. Please also remember that some of the Research Funding Organisations have additional guidelines that should be followed in this regard and the actual individual grants should be acknowledged in publications in the way required by them.

In addition, in any visual presentations (e.g. power point presentations, posters, etc.) we encourage you to use the logo of QuantERA, as well as the logos of the relevant funding organisations.

6. Open access to publications and sharing of research data within QuantERA

QuantERA Consortium considers providing free online access to the published peer-reviewed articles to be the most effective way of ensuring that the research it supports can be accessed and used as the basis for further research.

While the existing policies at the national/regional level should be respected at all times by the investigators of the funded research projects, a common approach for all projects funded through QuantERA II Call are instituted, based on what is recommended by the EC and eligible according to the national/regional regulations.

According to the Horizon 2020 regulation on Open Access, all publications resulting from the Programme must be published via green or gold open access, with exceptions for confidentiality, security or personal data, as long as it is eligible according to the

national/regional funding rules. Gold open access is provided by quite a few journals in the concerned domain and the QuantERA II funding can be used by the researchers to pay the corresponding fees as long as it is permitted at the national level). Within the QT field of research, green open access is usually allowed by most of the journal editors, in some cases with an embargo period (if in line with national/regional rules).

The QuantERA Consortium recognizes the www.arXiv.org server as the established repository for publications resulting from research projects in the area of quantum science and technology. Please note, as scientific publications will be one of the principal modes of disseminating the results of QuantERA funded projects, it is planned that the QuantERA website will include a database of publications with links to the arXiv repository as well as Digital Object Identifier labels (www.doi.org) that will offer easy access to the project results.

Accordingly, please remember that you will be obligated, during the mid-term and final reporting periods, to submit a complete list of publications resulting from the project along with the respective DOI number and a link to the publication itself.

7. Ethical issues

Please note that all activities raising ethical issues should be reported to the QuantERA Programme before their beginning along with:

- any ethics committee opinion required under national law
- any notification or authorization for activities raising ethical issues required under national law.

In case of any questions and comments the main contact points in the Call Secretariat are:
Serguei.Fedortchenko@anr.fr
Maurice.TIA@anr.fr

You can also contact the Programme Coordinator: QuantERA@ncn.gov.pl