

QuantERA functional on-line monitoring system

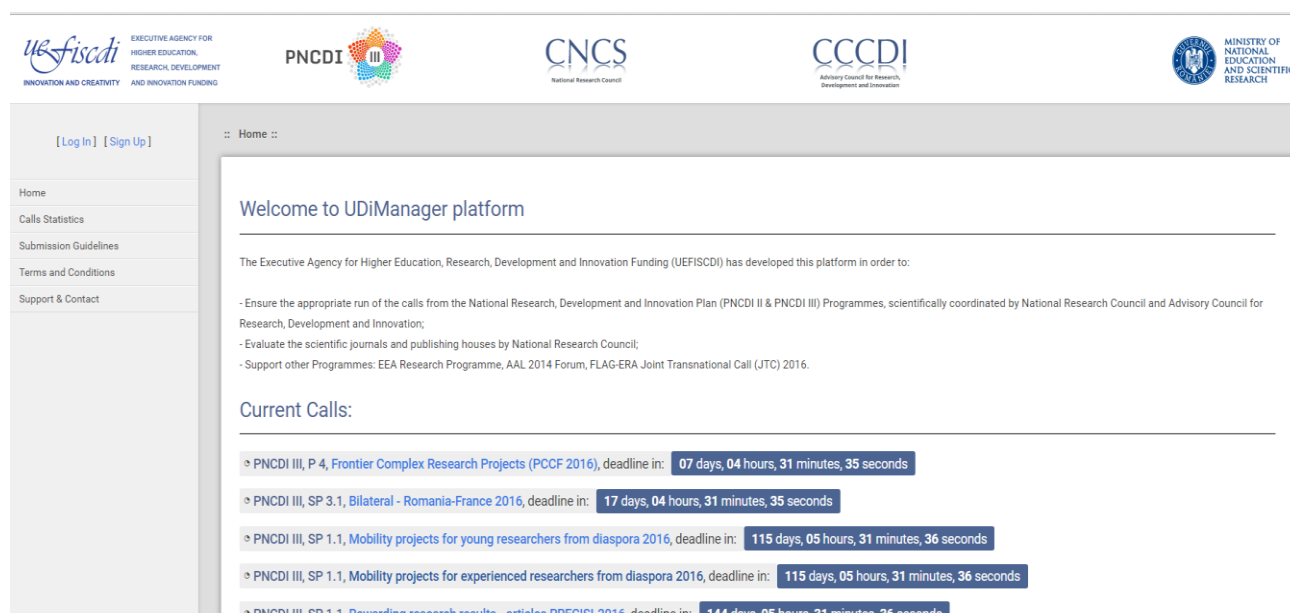
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1. Access data

To enter the on-line monitoring tool the Project Leader will use the **user name (e-mail)** and will set the password using “*Forgot your password? Click Here*” option from the “*Log In*” page.

- Using an internet browser, write the following **webpage** address for the online reporting platform www.uefiscdi-direct.ro. Next form will be displayed:

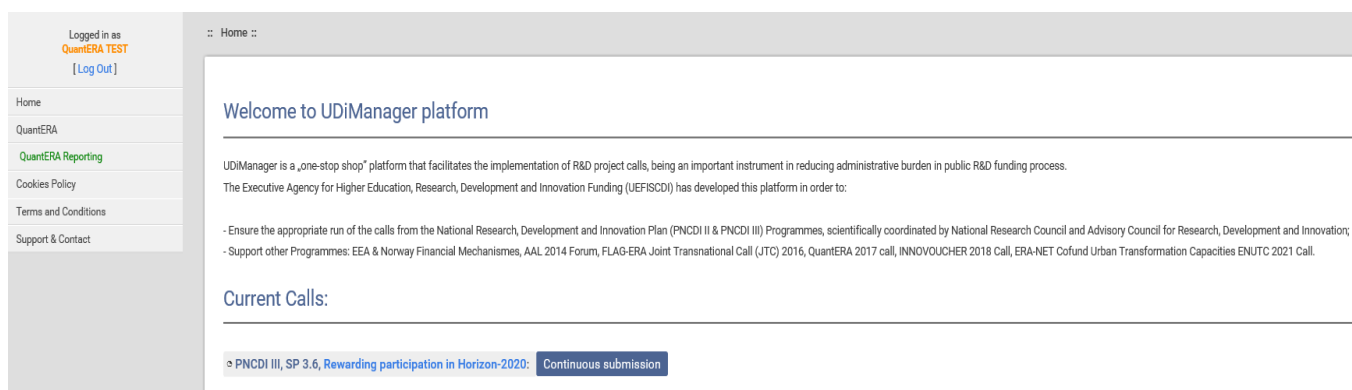


The screenshot shows the UDiManager platform interface. At the top, there are logos for UEFISCDI, PNCDI, CNCS, CCCDI, and the Ministry of National Education and Scientific Research. The main content area includes a navigation menu on the left and a central section titled "Welcome to UDiManager platform". Below the welcome message, there is a list of current calls with their deadlines:

- PNCDI III, P 4, **Frontier Complex Research Projects (PCCF 2016)**, deadline in: **07 days, 04 hours, 31 minutes, 35 seconds**
- PNCDI III, SP 3.1, **Bilateral - Romania-France 2016**, deadline in: **17 days, 04 hours, 31 minutes, 35 seconds**
- PNCDI III, SP 1.1, **Mobility projects for young researchers from diaspora 2016**, deadline in: **115 days, 05 hours, 31 minutes, 36 seconds**
- PNCDI III, SP 1.1, **Mobility projects for experienced researchers from diaspora 2016**, deadline in: **115 days, 05 hours, 31 minutes, 36 seconds**
- PNCDI III, SP 1.1, **Rewarding research results - articles PRECISI-2016**, deadline in: **144 days, 05 hours, 31 minutes, 36 seconds**

2. Home page

When accessing www.uefiscdi-direct.ro portal, after the authentication process, the main page that will be displayed contains the following information:



The screenshot shows the UDiManager platform interface after authentication. The user is logged in as "QuantERA TEST" and can see a navigation menu on the left with options like Home, QuantERA, QuantERA Reporting, Cookies Policy, Terms and Conditions, and Support & Contact. The main content area includes a navigation menu on the left and a central section titled "Welcome to UDiManager platform". Below the welcome message, there is a list of current calls with their respective deadlines:

- PNCDI III, SP 3.6, **Rewarding participation in Horizon-2020**: **Continuous submission**

- **Home** – click this button when the return to home page is necessary
- **QuantERA Reporting**
- **Cookies Policy**
- **Terms and Conditions** – information which refer to the terms and conditions for the use of this site
- **Support & Contact** – frequently ask questions and e-mail address for technical support: support@uefiscdi-direct.ro

3. Structure of monitoring tool

When accessing **QuantERA Reporting**, your project will appear and in order to complete the mid-term reporting, you need to press **View** under **Options**

#	Project Code	Project Acronym	Project Owner	Reporting Status	MidReporting Completion Date	Options
1	QuantERA-2017-Acronym	Acronym	QuantERA TEST	Working	-	<input type="button" value="VIEW"/>

Mid-term

In the first page, you have access to **Mid Term** reporting:

1. MID TERM			
1.1. GENERAL DETAILS	1.2. PROJECT IMPACT	1.3. UPLOAD AREA	1.4. FINAL CHECK (Mid Term)
1.1.1 Project information	1.1.2 Project consortium	1.1.3 Consortium details	

2.1 General details

- According to the mid-term report, first part of the reporting regards the general details:
 - **Project information**: this section contains the following information about each project: title, acronym, start&end date, duration, no of partners, website, information on extensions;
 - **Project consortium**: general data on each institution and personnel involved in the project. Information in this area is in editable form, so that, in case there where changes in personnel, you can update the information;
 - **Consortium details**: queries on the consortium development and impact QuantERA project had on initiating new collaborations:

1.1.1 Project information

Mid-term

General information about project*

Registration code	QuantERA2019-TEST2019
Project Title	Testing Project for QuantERA-2019
Project Acronym	TEST2019
Project Start Date	00/00/0000
Project End Date	00/00/0000
Project Duration (in months)	36
No. of institutions in project (including coordinator)	3
Project proposal	TestDoc.pdf (7.05 kb)
Publishable summary of the project A brief summary of the project progress and results here (max. 500 words). This section must be suitable for direct publication. The summary should address a wide audience, including the general public. Include the following: -A description of the objectives and of the work performed. -A description of the main results; -A description of the impact and use (including the socio-economic impact and the wider societal implications of the project);	Testing Project for QuantERA-2019 Test Test Test
Project website (e.g. https://my.project.example/)	
Project results What are the main project results?	project results results results

2.2 Project impact

- This area is dedicated to:
 - **Number of jobs created within the framework of the current project;**
 - **Valorisation** – here please complete information on:
 - Major developments (new method/process/product/service/prototype/research line);
 - Most important publications produced by the project (max. 10 publications);
 - Software;
 - Products;
 - Spin-offs;
 - Patents obtained/pending (international or national);
 - Links to social media channels (Twitter, Facebook, LinkedIN, etc.) created for the project or members of consortium.
 - **Dissemination.**

The screenshot shows a web form interface. At the top, there is a navigation bar with four main sections: '1. MID TERM', '1.1. GENERAL DETAILS', '1.2. PROJECT IMPACT', '1.3. UPLOAD AREA', and '1.4. FINAL CHECK (Mid Term)'. Under '1.2. PROJECT IMPACT', there are three sub-sections: '1.2.1 Number of jobs', '1.2.2 Valorisation', and '1.2.3 Dissemination'. The '1.2.3 Dissemination' section is currently active and titled 'Dissemination*'. It contains four questions, each with a corresponding input field or dropdown menu:

- 1. 'Other dissemination of results' with a text input field and the instruction 'Mention any other communication actions, including the project website creation and management'.
- 2. 'Have you actively approached or been approached by any companies or stakeholders during the course of your project for exploitation of your project results?' with a dropdown menu.
- 3. 'Do you have a platform/website for data sharing?' with a dropdown menu and a 'Comments:' text input field below it.
- 4. 'Have any of the partners used other partners' infrastructures within the scope of the project?' with a dropdown menu.

At the bottom left of the form, there is a red asterisk and the text 'All the fields are mandatory'.

2.3 Upload Area

This section is composed of 2 main areas: **Mid-Term report related documents** and **Upload all non open access publications and other files**.

Mid-Term report related documents is dedicated to uploading 4 types of documents:

- a document (provided into the platform) with information on:
 - Project progress;
 - International cooperation;
 - List of publications produced by the project;
 - Responsible research and innovation aspects;
 - additional comments, opinions, requests and suggestions for improvement to QuantERA;
- a document containing all deliverables finished within the reporting period;
- a document containing all milestones finished within the reporting period;
- other annexes you consider relevant for your project (figures, prizes, etc).

Mid-Term report related documents		
Download, fill in and upload the document available here	Document must be uploaded as an PDF file signed by project Coordinator. Maximum document size: 10MB	Select a file...
Upload a document containing all deliverables finished within the reporting period	Document must be uploaded as an PDF file . Maximum document size: 10MB	Select a file...
Upload a document containing all milestones finished within the reporting period	Document must be uploaded as an PDF file . Maximum document size: 10MB	Select a file...
Upload other annexes (project-related)	Document must be uploaded as an PDF file . Maximum document size: 10MB	Select a file...

Upload all non open access publications and other files is dedicated to:

- uploading **all non open access articles published during the project**:
- uploading **project logotype, consortium photo, graphics, videos, presentations** used for promotion (format: PDF, PNG, JPEG):

Please upload:

- all non open access articles published during the project in the table from below (format: PDF).
- Project logotype, consortium photo, graphics, videos, presentations used to promotion (format: PDF, PNG, JPEG,)

No. Cr.	Description	File (max. file size 10 MB)	Options
			ADD ROW

2.4 Final check

In this section, project leaders can verify whether the information they have provided is complete, in order to submit it. In case there is missing information, a message will appear containing the errors encountered, e.g.:

1.1 Project information

- Please fill in Project Start Date
- Please fill in Project End Date

In case missing information is complete, the following message appears:

No errors found! You can Finalize submission!

FINALIZARE



2.5 Project leader's submission documents

1. After the final submission of the report, project leaders are able to export all information provided in a **PDF file**:

Finalize the submission of Mid-term report

The submission of your report was successfully completed. Thank you!

Click [HERE](#) to export the information filled in platform forms as a PDF file.

2. When finalizing the Mid-Term report, project leaders will also receive a confirmation e-mail from the monitoring tool:

Preview Email

Hello,

Mid-Term report for project
"/.SpTitluEn./"
was successfully submitted using the online platform UDiManager (<http://uefiscdi-direct.ro>).

For more details please visit [QuantERA](#) website.

Have a nice day,

UDiManager Team

This is an automated message.

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End Preview