



**QUANTERA**

ERA-NET Cofund in Quantum Technologies

**QuantERA functional on-line monitoring system  
Mid-term reporting Call 2021**

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## 1. About the system

The QuantERA Call 2021 on-line monitoring tool is based on The Executive Agency for Higher Education, Research, Development and Innovation Funding (UEFISCDI) electronic platform that facilitates the implementation of R&D project calls and implementation (<https://uefiscdi-direct.ro/>). As part of the existing electronic system, an on-line tool has been designed for the monitoring and reporting of the QuantERA projects. The present document is designed to guide you through the reporting process and ensure a smooth monitoring.

Project Coordinator of the funded project is responsible for reporting on behalf of the entire consortium and has access to the on-line tool. For technical support, Project Coordinators are advised to contact: [support@uefiscdi-direct.ro](mailto:support@uefiscdi-direct.ro).

Please, note that each modified page in the submission platform must be saved (using the “Save” button) before moving on to another page.

## 2. Access data

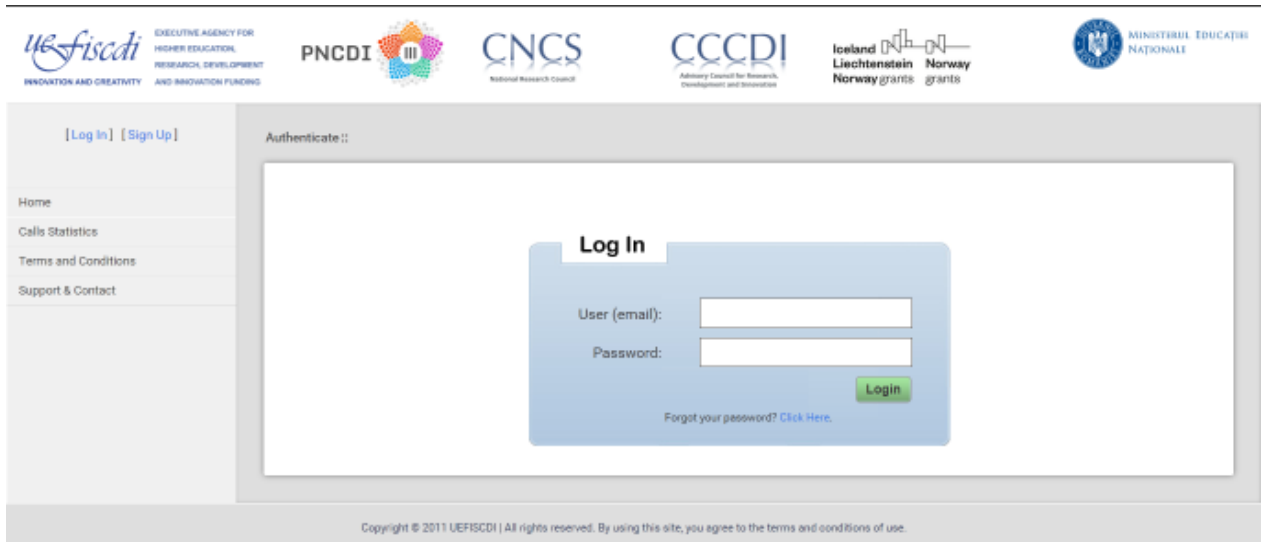
To enter the on-line monitoring tool, the Project Coordinator (PC) will use the **user name (e-mail)** in order to authenticate/**log** into the system and access their own page:

- Using an internet browser, write the following **webpage** address for the online reporting platform [www.uefiscdi-direct.ro](http://www.uefiscdi-direct.ro). Next, the following form will be displayed:

The screenshot shows the UDIManager platform interface. At the top, there are logos for UEFISCDI (Executive Agency for Higher Education, Research, Development and Innovation Funding), PNIV (National Research Council), CNCS (National Research Council), CCCDI (Advisory Council for Research, Development and Innovation), and international partners: Iceland, Liechtenstein, and Norway grants. Below the logos, there are navigation links: [Log In] [Sign Up] and Home UDIManager. The main content area is titled 'Welcome to UDIManager platform!' and includes a description of the platform's purpose: 'UDIManager is a „one-stop shop” platform that facilitates the implementation of R&D project calls, being an important instrument in reducing administrative burden in public R&D funding process. The Executive Agency for Higher Education, Research, Development and Innovation Funding (UEFISCDI) has developed this platform in order to:'. Below this, there are two bullet points: '- Ensure the appropriate run of the calls from the National Research, Development and Innovation Plan (PNCDI II & PNCDI III & PNCDI IV) Programmes, scientifically coordinated by National Research Council and Advisory Council for Research, Development and Innovation;' and '- Support other Programmes: EEA & Norway Financial Mechanismes, AAL 2014 Forum, FLAG-ERA Joint Transnational Call (JTC) 2016, CHIST-ERA reporting, QuantERA reporting, INNOVOUCHER 2018 Call, ERA-NET Cofund Urban Transformation Capacities ENUTC 2021 Call, ERA-NET Cofund Urban Accessibility and Connectivity ENUAC 2022 Call, Driving Urban Transitions Partnership DUT 2022 Call, National Recovery and Resilience Plan (PNRR) - Education and Research.' Below the text, there is a section titled 'Current Calls:' with a list of three calls and their deadlines: 1. Programul National pentru Reducerea Abandonului Scolar (PNRAS) - runda 2 - 2023 (94 days, 06 hours, 52 minutes, 16 seconds); 2. PNCDI IV, P 5.1 - Exploratory Research Projects, PCE-2023 (11 days, 05 hours, 52 minutes, 16 seconds); 3. PNCDI IV, SP 5.2.1 - Research Projects for Young Independent Teams, TE-2023 (12 days, 05 hours, 52 minutes, 16 seconds).

## 3. Authentication

- Click on [\[ Log In \]](#) button for the authentication; next form will be displayed:



- Each Project Coordinator already has an account with User (email) the same as the email address provided when submitting the QuantERA proposal;
- In order to obtain a password, please press the [Click Here.](#) button and follow the instruction received by email. Check Spam folder if you can't find the email with password reset instruction, some email servers (usually Gmail) delivers automatically generated emails to Spam folder.

## 4. Home page

When accessing [www.uefiscdi-direct.ro](http://www.uefiscdi-direct.ro) portal, after the authentication process, the main page that will be displayed contains the following information:

- **Home** – click this button when the return to home page is needed
- **User information** – information on the account, password change
- **QuantERA** – key information on the programme
- **QuantERA Reporting** – enabling actions concerning reporting (explained below)
- **Cookies Policy** – explains what Cookies are and how are used

- o **Terms and Conditions** – information which refer to the terms and conditions for the use of this site
- o **Support & Contact** – frequently asked questions and e-mail address for technical support: [support@uefiscdi-direct.ro](mailto:support@uefiscdi-direct.ro)

## 5. Structure of monitoring tool

When accessing **QuantERA Reporting**, your project will appear and in order to proceed with the mid-term reporting, you need to press **Edit/View** under **Options**.

#	Project Code	Project Acronym	Project Owner	Reporting Status	Options
1	QuantERA2021-2TEST21	2TEST21	QuantERA TEST	Mid-Term - Working	<a href="#">EDIT/VIEW</a>

### 5.1 Project details

- **Project details** in terms of the mid-term report include:
  - o **1.1.1 Project information:** this section contains the following information about each project: registration code, title, acronym, start & end date, duration, number of institutions, project proposal, website, publishable summary;
  - o **1.1.2 Consortium:** general data on each institution. Information in this area can be edited to update information in case of changes in the composition of the consortium;
  - o **1.1.3 Project team:** all personnel involved in the project;
  - o **1.1.4 Jobs created:** details on the jobs created under the framework of the project;
  - o **1.1.5 Consortium details:** queries on the consortium development and impact of QuantERA on initiating new collaborations

The screenshot shows the '1. MID-TERM' section of the reporting tool. A navigation menu is visible with the following items: 1.1. Project Details, 1.2. Progress & Collaboration, 1.3. Project Outputs, and 1.4. Reporting Completion. Under '1.1. Project Details', there are sub-items: 1.1.1. Project information, 1.1.2. Consortium, 1.1.3. Project Team, 1.1.4. Jobs Created, and 1.1.5. Consortium details. The '1.1.1. Project information' sub-item is currently selected. Below the navigation menu, the page title is 'General information about project\*' and the QuantERA logo is in the top right corner. A 'Registration code' field is visible with the value 'QuantERA2021-2TEST21'.

### 5.2 Progress and collaboration

- **Progress**, in terms of:
  - o Objectives addressed by the project;
  - o Activities implemented during the reporting period;
  - o Significant results;
  - o Deviations – technical or administrative and corrective measures;
  - o Queries on the project implementation and extension.

- **Deliverables and milestones:** the cumulative list of deliverables/milestones in the reporting period:

1. MID-TERM

1.1. Project Details | **1.2. Progress & Collaboration** | 1.3. Project Outputs | 1.4. Reporting Completion

1.2.1. Progress | **1.2.2. Deliverables & Milestones** | 1.2.3. Collaboration | 1.2.4. Consortium Meetings | 1.2.5. Mobility

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### Deliverables and milestones\*

Provide the cumulative list of deliverables from project start.  
Please fill in the table below, add/suppress lines as necessary.

No.	Designation	Type (Report, software, prototype, data, etc.)	Partners involved (select the lead partner first)	Delivered		Options
				Short description if not delivered		
1	Deliverable 1	Report	TEST Institution (P1) - lead partner Test University 2 (P2) [Add involved partner(s)]	Yes		<input type="button" value="SAVE"/> <input type="button" value="DELETE"/>
2	Milestone 1	Data	Test University 2 (P2) - lead partner [Add involved partner(s)]	No	Not delivered	<input type="button" value="SAVE"/> <input type="button" value="DELETE"/>

- **Collaboration** – description of transnational collaboration and interactions with the Quantum Flagship:

1. MID-TERM

1.1. Project Details | **1.2. Progress & Collaboration** | 1.3. Project Outputs | 1.4. Reporting Completion

1.2.1. Progress | 1.2.2. Deliverables & Milestones | **1.2.3. Collaboration** | 1.2.4. Consortium Meetings | 1.2.5. Mobility

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### Collaboration\*

**Transnational collaboration**  
Describe the nature of the cooperation and the benefits of the collaboration.

test, test, test,

- **Consortium meetings** – a list of all consortium meetings:

1. MID-TERM

1.1. Project Details | **1.2. Progress & Collaboration** | 1.3. Project Outputs | 1.4. Reporting Completion

1.2.1. Progress | 1.2.2. Deliverables & Milestones | 1.2.3. Collaboration | **1.2.4. Consortium Meetings** | 1.2.5. Mobility

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### Consortium Meetings\*

Please fill in the table below, add/suppress lines as necessary in the table below.

N°	Date	Location	Attending partners	Purpose/ main issues/ main decisions?	Options
1	03/07/2023	Prague	Test University 2 (P2) TEST Institution (P1) Test company 1 (P3)	Project progress	<input type="button" value="SAVE"/> <input type="button" value="DELETE"/>

- **Mobility** – a list of exchange incidents between partners

1.2.1. Progress 1.2.2. Deliverables & Milestones 1.2.3. Collaboration 1.2.4. Consortium Meetings **1.2.5. Mobility**

**Mobility of human resources\***

Please list below details relating to the mobility of human resources between partners which occurred within the framework of this project (academic staff, PhD students, master students, undergraduate students, etc.).  
Please fill in the table below, add/suppress lines as necessary.

Person: Maria LastName Gender: Woman

From partner: P1 - TEST Institution Romania

To partner: P2 - Test University 2 Denmark

Career stage: na

Early Career Researcher\*\*: yes

Duration of Exchange (weeks): 3

## 5.3 Project Outputs

- **Publications, presentations and posters**

**List of publications, presentations and posters\***

Please list all publications in scientific, peer-reviewed journals, presentations and posters listed in WoS derived from this project, separating those in preparation, those in review and those accepted or in press. Indicate all the co-authors for each publication and for joint publications the affiliation for co-authors, who are members of the project consortium. For published papers, it is mandatory to provide the DOI number (if assigned) and a link to published version full text if open access\* or to the final manuscript accepted for publication (link to article in repository). Please upload all non open access articles published during the reporting period in the Upload Area.  
Please fill in the table below, add/suppress lines as necessary.

N°: 1

Year: 2022

Title: Publication 1

Journal: NATURE

DOI number: DOI number

Status: In preparation

Output type: International Peer-reviewed journals

Link: www.test-publication{

All co-authors & Gender: [Add co-author]  
Brit, Jesse (gender: Woman)

Partner institutions (if joint publication): [Add partner]  
Testing Institute 2 (P2)

- **Valorisation<sup>1</sup>** – a list of all outputs i.e. software, products, patents obtained/pending (international or national) spin-offs, etc. due in the reporting period. Knowledge valorisation is the process of creating social and economic value from knowledge. It links different areas and sectors and transforms data and research results into sustainable products and solutions that benefit society in terms of economic prosperity, environmental benefits, societal progress and better policymaking; *Valorising research through citizens' engagement How to run Hackathons with Citizens.*
- **Engagement** – actions related to education and public engagement
- **Gender equality** – activities undertaken in the field of gender equality

<sup>1</sup> [https://research-and-innovation.ec.europa.eu/research-area/industrial-research-and-innovation/eu-valorisation-policy\\_en](https://research-and-innovation.ec.europa.eu/research-area/industrial-research-and-innovation/eu-valorisation-policy_en)

## Actions on gender equality \*

Please indicate actions undertaken to address gender equality.

N°: <input type="text" value="1"/>	
Type of activity: <input type="text" value="activity 1"/>	Level (internal/project level vs. External activity): <input type="text" value="project level"/>
Description / Objectives: <input type="text" value="Gender equality action"/>	Target audience: <input type="text" value="12"/>

- **Open Science & ethics:**
  - **Open Science** – actions undertaken to address Open Science in the project
  - **Ethics** – actions undertaken to address any ethical issues in the project
- **Next steps:**
  - Planning and status – what are the next steps in the development of this project?
  - Impact of possible foreseeable deviations from the planned timetable and workplan if any;
  - Main challenges faced in the further implementation of the project
  - Has any additional funding been leveraged during this project?
  - Preview of planned events.
- **Other**
  - Additional comments, opinions, requests and suggestions for improvement to QuantERA

## 5.4 Reporting completion

In this section, PCs can verify whether the information they have provided is complete, in order to submit it. In case there is missing information, a message will appear containing the errors encountered, e.g.:

### There are errors:

#### 1.3.5. Open Science & Ethics

- Please fill in **Actions undertaken and to address Open Science in this project**

When all the information is complete, the following message will appear:

It seems all mandatory field have been filled.

However, please verify:

- the correctness of the completed information;
- if the uploaded files contain the requested information.

Please make sure that your information is correct and complete, before using the "Partial finalization" button at the end of the current page.

After the partial finalization you will be able to download a PDF file containing completed information.



**! Project Coordinator should be sure that all the information is correct and final, before clicking "Partial finalization" button.**

After the partial finalization, PCs will be able to download a PDF file containing completed information. The PDF should then be signed and uploaded as a PDF in the same section:

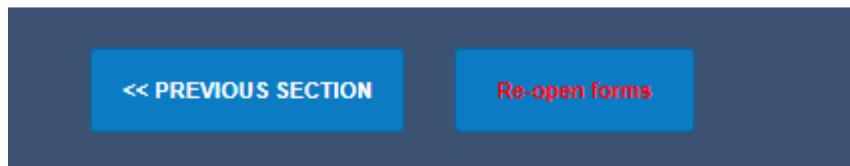
**Mid-term reporting status is PARTIALLY FINALIZED.**

Click [\[HERE\]](#) download the PDF file containing the completed information.

Please sign downloaded document then upload it here. Click on this area or use drag & drop to upload the file.

If you have found mistakes in your data, please use the **"Re-open forms"** button below, in order to correct the completed information.  
After uploading the document you will be able to finish the reporting, using the **"FINALIZE"** button.

If Project Coordinators find mistakes in their data, they can use the re-opening button below, in order to correct the completed information:



After making the necessary corrections, an updated version of the report will be resubmitted.